INSTRUCTIONS FOR AUTHORS

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I. Articles saved as .rtf, .doc or .docx files should be sent by e-mail to: <rielma.reviste@ubbcluj.ro>. Files shall be named according to the following pattern: surname_name.rtf (.doc). Page setup: A4 format, margins: 2.5 cm.

II. Text style standards (please do not use Styles and Formatting) Articles should not exceed 25,000 characters (approximately 12 standard pages), bibliography and annexes included.

1. Title: 16 Times New Roman, bold, centred.

2. Author’s name, surname, and affiliation: 16 Times New Roman, italics, centred; below the title.


4. Keywords: 5, in English; underneath the abstract; 10 Times New Roman, justified.

5. For titles and subtitles in the article use bold Roman and Arab numerals, according to the text structure.


7. In the body text, references shall be enclosed in parentheses: (Jones, 2015:34).

8. Figures and diagrams: black and white, centred.

9. Bibliography listing:

Books
Journal articles and volumes

Online sources

10. Author note: in English; no longer than 5 lines at the end of article; 10 Times New Roman, justified, single line spacing.